

Strategic Employee Welfare Matters

Course Objectives

Upon successful completion of this course the participants should be able to:

- Lead with integrity and cheer for your employees.
- Hire the right person into the right position.
- Pay close attention to human dynamics in the workplace.
- Guard against negativity and create motivation among employees
- Develop strategies for an engaged workforce

Target Groups

- HR managers,
- Line-managers,
- Supervisors,
- Team leaders.
- CEOs
- Directors

Course Outline

- Institutional management principles
- Recruitment and Selection
- Employee Code of Conduct
- Key Drivers of Employee Engagement
- Creating Fun in the workplace
- Communication Methods
- Employee Motivation
- Organizational Focus on Engagement
- Promotion
- Compensation And Benefits
- Leaves & Holidays
- Policy to Deal With Discrimination/Harassment
- Grievance Resolution
- Transfer, Rotation & Career Planning

- Termination Of Services
- Health, Safety & Environment
- Training & Development
- Travelling
- Performance Management System
- Concept of Employee Welfare
- Objectives of Employee Welfare
- Types of Employee Welfare
- Importance of Employee Welfare
- Approaches to Employee Welfare
- Employee Welfare Policy
- Benefits of Employee Welfare
- Schemes and Procedures of Employee Welfare Activities
- Employee Welfare Programmes
- Medical Policy
- Disciplinary Measures For Misconduct
- Knowledge Sharing and Networking
- Gender and Engagement
- Action Planning

Dates: 15th – 16th January 2024

Duration: 10 days

Course Costs: US\$3150/delegate

Venue: Pretoria, RSA